

UCSC Vanpool Program Waiting List Policy

If any person is offered an open spot on a vanpool, they will have 5 business days to respond before being removed from waiting list.

Employee Waiting List

For the purposes of the vanpool program, employees are defined as faculty, staff, and graduate students who work for the University. A person is considered to be working for the University if they have a current appointment listed in PPS (Payroll/Personnel System).

Employees always have priority over students for open spots in the vanpool program. Separate waiting lists will be kept for these two groups (known as Employee Waiting List and Student Waiting List).

If an employee is on the Employee Waiting List for a spot and a student has been guaranteed a spot on that vanpool for that quarter, the student will need to give up his or her spot for the employee at the close of the quarter (dates listed below for each quarter).

Student Waiting List

For the purposes of the vanpool program, students are defined as graduate students who do not work for the University and undergraduate students. Students will be allowed to sign up for the Student Waiting List for the next quarter as of the first of the month in which the previous quarter begins. Students who are allowed to join the vanpool are guaranteed the spot for the duration of the quarter.

On the first day of the month of the current quarter, the Student Waiting List will be deleted for the current quarter and a new list for the following quarter will start from scratch. For example, if a student wanted to join the waiting list for fall quarter, which starts October 1st, he or she would be able to join that waiting list as of July 1st, the first day of summer quarter. Any students allowed to join for fall quarter would be guaranteed their spot until the end of the fall quarter, December 31st.

Although their spots are only guaranteed for a quarter, students who are currently on the vanpool will be given priority over the students on the waiting list for the open spots the following quarter.

The following are the dates the vanpool program will use for each quarter:

Fall quarter - October 1st - December 31st; Waiting list starts July 1st

Winter Quarter - January 1st - March 31st; Waiting list starts October 1st

Spring Quarter - April 1st - June 30th; Waiting list starts January 1st

Summer Quarter - July 1st - September 30th; Waiting list starts April 1st

Approved on June 2, 2010